



BUDAPEST UNIVERSITY OF TECHNOLOGY AND ECONOMICS  
FACULTY OF ARCHITECTURE

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**3/2020. (20. 05.) DEAN'S INSTRUCTIONS  
FOR  
THE FACULTY OF ARCHITECTURE**

**EXTRAORDINARY RULES OF ORGANISATION OF EXAMS,  
COMPLEX EXAMS, DIPLOMA DEFENSES  
DURING THE DISTANCE LEARNING PERIOD  
OF THE FACULTY OF ARCHITECTURE OF BME**

EXTRACT OF THE HUNGARIAN VERSION



**2. §**  
**Scope of the Instruction**

- 1) The present instruction – due to the extraordinary situation of the pandemic caused by COVID-19 – is valid during the final defense period of the 2020 Spring semester.

**4. §**  
**General principles**

- 1) Students will be informed by the examiner Departments about the nature of exams, occasional changes organized during the distance learning, before the start of examination period, through the communication channels used during the course education.
- 2) The number of exams must be determined according to the Code of Studies and Exams of BME, with the exposal, that the due to technical difficulties interrupted exam (interrupted internet connection), can be repeated by the student in accordance with the decision of the Study Committee of the Faculty regarding the 2019/20/2 semester.
- 3) If students are facing technical difficulties during the exam, which leads to interruption of the exam, they have to report it at the first possible time to the examiner Department, by writing an e-mail to the course responsible.
- 4) In case of interrupted exam, complex exam caused by technical difficulties, the replacement occasion for the student will be free of charge- and effect.

**5. §**  
**Rules regarding written exams**

- 1) The written exams must be organized online, with the help of information technology tools, and defining the time frame. In case of need for file uploading the extra time for file uploading must be considered when defining the time frame for the exam.
- 2) The period of the online exam organized with the help of information technology may not be basically different from the period appearing (as other usual cases) in the subject data sheet.
- 3) As part of the exam, the student may be asked to declare that the exam exercises were completed by him/her without using any external assistance.

**6. §**  
**Rules regarding oral exams**

- 1) Normally, the oral exam is held with information technology tools, using a camera, in online way.
- 2) During the online oral exam organized with information technology tools, the student may not get a preparation time. However, this fact has to be taken into account when evaluating the answer.
- 3) During the exam the student may be asked to present an adequate document of her/himself for the purpose of identification.
- 4) No record may be taken of the exam and of the documents shown during the exam.
- 5) Students, who can not take the oral exam with camera, due to technical reason, in case they report it before the examination period to the course responsible, the examiner Department will offer an alternative exam opportunity.
- 6) During the oral exam organized with information technology tools, publicity and presence of a third person has only to be ensured for the pronounced request of the student.

## 7. §

### Special rules regarding complex exams

- 1) In the extraordinary situation it must be ensured that students, for the purpose of progress should have the possibility to fulfil the complex exams.
- 2) The complex exams may consists of written and oral part.

The further special rules regarding the complex exams will be announced by the examiner Departments.

Signed: Budapest, 20<sup>th</sup> May, 2020.

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Dean