



BUDAPEST UNIVERSITY OF TECHNOLOGY AND ECONOMICS
FACULTY OF ARCHITECTURE

**2/2022. (VII. 22.) DEAN'S INSTRUCTIONS
FOR
FACULTY OF ARCHITECTURE
2022/2023. ACADEMIC YEAR SCHEDULE**

25 January 2023 with modifications



BME Code of Studies (hereinafter: TVSZ) 88.§ (8) paragraph forms the basis for authorization accordingly for the Faculty of Architecture (hereinafter: Faculty) regarding the 2022/2023 academic year in agreement with the Faculty Student Representatives¹ as follows:

1. §

Scope of the Instruction

- 1) The material scope of this instruction covers all basic, undergraduate and master course works within the faculty.
- 2) The personal scope of this instruction applies to:
 - a) Study and Examination Regulations for foreign students according to 7/2017. (XI. 6.) rector's instruction (Code of Studies) for relevant persons;
 - b) All students enrolled at the University whether full-time, part-time, undergraduate or graduate students are covered by article Nftv. 39 § (1),
 - c) On termination of fulltime study status at the University applicants may only apply for the final examination, this applies to undergraduate and graduate students within the faculty of architecture.
 - d) All departments, teaching staff, researchers and educational organizations involved in the educational training sphere.

2. §

Registration period

- 1) General schedule, enrolment

Autumn semester registration period ²	2022. August 29 – September 1. (Monday to Thursday)
BME International Opening Ceremony	2022. September 26. (Monday)
Enrolment for First Year students	Date to be determined by Central Academic Office (CAO)
Re-enrolment	2022. September 5-9. (during first week of study)
Spring semester registration period	2023. February 20-23. (Monday to Thursday)

- 2) Registration (enrolment for active or passive semester in the Neptun)

Deadline for registration ³ Autumn semester	2022. September 2. (Friday)
Cancellation deadline ⁴ Autumn semester	2022. October 14. (Friday)
Subsequent activation deadline for Autumn semester	2022. September 18. (Sunday)
Deadline for registration ⁵ Spring semester	2023. February 24. (Friday)
Cancellation deadline ⁶ Spring semester	2023. March 14. (Tuesday)

¹ Collective Rights to Regulate 2.§ (2) f)

² The registration period is set aside purely for enrollment, registration, finalization of course details and lessons, no lessons take place during this period.

³ TVSZ 57. § (3): If a student does not fulfill their obligations to register, that semester will be regarded as a passive semester, meaning their rights to study shall be suspended.

⁴ TVSZ 57. § (2),(6),(7): Withdrawal from an active semester will be considered a passive semester.

⁵ TVSZ 57. § (3): If a student does not fulfill their obligations to register, that semester will be regarded as a passive semester, meaning their rights to study shall be suspended.

⁶ TVSZ 57. § (2),(6),(7): Withdrawal from an active semester will be considered a passive semester.

Subsequent activation deadline for Spring semester	2023. March 14. (Tuesday)
--	----------------------------------

2) Subject and Course registration

For: Undergraduate and Graduate students who have achieved an average grade of 3.7 for the Autumn semester	2022. August 23. (Tuesday) 12:00-15:50
For: Undergraduate and Graduate students who have filled the Teachers' Evaluation for the Autumn semester	2022. August 23. (Tuesday) 16:00-17:50
Pre-registration for Autumn semester	2022. August 23. (Tuesday) 18:00
Last chance to submit retrospective subject registration request Fall semester	2022. September 12. (Monday)
Last chance to register for the global exam for Autumn semester	2022. November 25. (Friday)
For: Undergraduate and Graduate students who have achieved an average grade of 3.7 for the Spring semester	2023. February 7. (Tuesday) 12:00-15:00
For: Undergraduate and Graduate students who have filled the Teachers' Evaluation for the Spring semester	2023. February 7. (Tuesday) 16:00-17:50
Pre-registration for Spring semester	2023. February 7. (Tuesday) 18:00
Last chance to submit retrospective subject registration request Spring semester	2023. March 6. (Monday)
Last chance to register for the global exam for Spring semester	2023. May 19. (Friday)

3. § Study period

1) General schedule

Study period ⁷ Autumn semester	2022. September 5. (Monday) -December 9. (Friday)
Publication of mid-term exam schedule for Autumn semester	2022. September 9. (Friday)
Study period ⁸ Spring semester	2023. February 27. (Monday) - June 2. (Friday)
Publication of mid-term exam schedule for Spring semester	2023. March 3. (Friday)

⁷ TVSZ 112. § (1): During the lecture period assessments, corrections and re-submissions may only take place in accordance with the faculty as agreed by the Board of Studies.

⁸ TVSZ 112. § (1): During the lecture period assessments, corrections and re-submissions may only take place in accordance with the faculty as agreed by the Board of Studies.

- a) Global examinations must take place during the semester, note that each department should hold at least one examination during each semester.⁹
- b) Exam subjects which form prerequisites for consequent study subjects must be arranged during the first week of study period.
- c) The educational unit responsible for the teaching of the subject may announce an early examination for students who are eligible to take the examination during the study period and late completion period, which must be announced in the TR at least three weeks before the examination date.¹⁰

1) Schedule of the Preliminary Design Week and Draughting Week

Preliminary Design week Autumn semester	2022. October 17-21. (7 th academic week)
Preliminary Design Presentation (Diploma) Autumn semester	2022. October 17-21. (Monday to Friday)
Preliminary Design Presentation - Re-submission period (Diploma) Autumn semester	2022. November 2-8. (Wednesday to Tuesday)
Draughting Week Autumn semester	2022. December 5-9. (14 th academic week)
Last chance to submit practical works for evaluation of Autumn semester projects. Upper year students.	2022. December 5. (Monday) 23:59
Last chance to submit practical works for evaluation of Autumn semester projects. First year students.	2022. December 9. (Friday) 23:59
Last chance to submit design works for evaluation of Autumn semester projects. All students (including diploma candidates).	2022. December 9. (Friday) 23:59
Preliminary Design week Spring semester	2023. April 13- 14. (7th academic week)
Preliminary Design Presentation (Diploma) Spring semester	2023. April 13- 14. (Thursday to Friday)
Preliminary Design Presentation - Re-submission period (Diploma) Spring semester	2023. April 24-28. (Monday to Friday)
Draughting Week Spring semester	2023. May 30.-June 2. (14th academic week)
Last chance to submit practical works for evaluation of Spring semester projects. All students.	2023. May 30. (Tuesday) 23:59
Last chance to submit design works for evaluation of Spring semester projects. All students (including diploma candidates).	2023. June 2. (Friday) 23:59

- a) Preliminary Design and Draughting Weeks are meant for elaboration of mid-term and final submission of projects
- b) There are no compulsory lessons during Preliminary Design and Draughting Weeks. Although these same classes might be made available for consultancy purposes on a non-mandatory basis.
- c) Preliminary Design and Draughting Weeks are for the purpose of assessment not for re-submission or corrections.

⁹ TVSZ 117. § (2)

¹⁰ TVSZ 117.§ (9)

- d) Partial assessment of works undertaken during Preliminary Design and Draughting Weeks (presentation of drawings) must conform with the requirements of the Faculty Board of Studies

2) Educational breaks, holidays, substitute work days

BME Student day - University Sport's Day <i>(usual timetable suspended)</i>	2022. September 14. (Wednesday)
Architectural Professional Day <i>(usual timetable suspended)</i>	2022. October 26. (Wednesday)
Academic Student Conference <i>(usual timetable suspended)</i>	2022. November 17. (Thursday)
Open Day <i>(usual timetable suspended)</i>	2022. November 25. (Friday)
Spring Break	2023. April 6. (Thursday) and 11-12. (Tuesday-Wednesday)

All Saints' Day	2022. November 1. (Tuesday)
National Day	2023. March 15. (Wednesday)
Good Friday	2023. April 7. (Friday)
Easter	2023. April 10. (Monday)
Pentecost	2023. May 29. (Monday)

Work day <i>(odd week Monday schedule)</i>	2022. October 15. (Saturday)
Holiday	2022. October 31. (Monday)

4. § Late Completion Period

1) General Schedule

Late completion period ¹¹ autumn semester	2022. December 12-16. (Monday to Friday)
Final deadline for assessment of re-submissions ¹² autumn semester	2022. December 16. (Friday) 23:59
Late completion period ¹³ spring semester	2023. June 5-9. (Monday to Friday)
Final deadline for assessment of re-submissions ¹⁴ spring semester	2023. June 9. (Friday) 23:59

5. § Exam Periods

1) General Schedule

Exam Period ¹⁵ Autumn semester	2022. December 19. (Monday) - 2023 January 27. (Friday)
Exam registration's period starts Autumn semester	2022. December 6. (Tuesday) 18:00
Diploma submissions for defense Autumn semester (<i>BSc candidates</i>)	2022. December 16. (Friday)
Final Exam period starts Autumn semester (<i>BSc candidates</i>)	2023. January 10-12. (Tuesday-Thursday) -final exams: January 10. -diploma defenses: January 12.
Diploma submissions for defense Autumn semester (<i>BSc candidates</i>)	2023. January 16. (Monday)
Final Exam period (<i>BSc candidates</i>)	2023. January 30.-February 3. (Monday to Friday) -final exams: January 30.-February 1. -diploma defenses: February 1-3.
Diploma submissions for defense Autumn semester (<i>Integrated, MSc candidates</i>)	2023. January 16. (Monday)
Diploma defense autumn semester (<i>Integrated, MSc candidates</i>)	2023 January 23-February 3. (Monday to Friday)
Exam Period ¹⁶ Spring semester	2023. June 12.-July 7. (Monday to Friday)
Exam registration's period starts Spring semester	2023. May 30. (Tuesday) 18:00
Diploma submissions for defense Spring semester (<i>BSc candidates</i>)	2023. June 26. (Monday)
Final Exam period Spring semester	2023. July 10-14. (Monday to Friday)

¹¹ The re-submission period is set aside for improvement and repetition of studies that are subject to re-appraisal, normal classes are suspended.

¹² During the re-submission period time aside for improvement and repetition of studies are subject approval by the Faculties Board of Studies.

¹³ During the re-submission period time aside for improvement and repetition are undertaken whilst normal classes are suspended.

¹⁴ During the re-submission period time aside for improvement and repetition of studies are subject approval by the Faculties Board of Studies.

¹⁵ TVSZ 117.§ (7): During the Exam Period, exams take place in accordance with the Faculties Board of Studies recommended schedule.

¹⁶ TVSZ 117.§ (7): During the Exam Period, exams take place in accordance with the Faculties Board of Studies recommended schedule.

<i>(BSc candidates)</i>	-final exams: July 10-12. -diploma defenses: July 12-14.
Diploma submissions for defense Spring semester <i>(Integrated, MSc candidates)</i>	2023. June 26. (Monday)
Diploma defense Spring semester <i>(Integrated, MSc candidates)</i>	2023. July 3-14. (Monday to Friday)

- 2) According to this instruction a minimum of 4 opportunities should be provided per semester for each subject to be presented for examination purposes.

4.§ Closing Remarks

- 1) The current Dean's Instruction is valid for the 2022/2023 academic year taking effect as of the date under-signed.
- 2) This instruction has been issued under agreement with the Faculties Student Representatives.
- 3) The 1/2021.(II.5.) Rector's guidance for the 2022/2023 academic year may result in modification to the Dean's Instructions.

Signed: Budapest, 2022. July 22.

György Alföldi DLA
Dean