



BUDAPEST UNIVERSITY OF TECHNOLOGY AND ECONOMICS
FACULTY OF ARCHITECTURE

**2/2020. (20.05.) DEAN'S INSTRUCTIONS
FOR
FACULTY OF ARCHITECTURE
2020/2021. ACADEMIC YEAR SCHEDULE**



BME Code of Studies (hereinafter: TVSZ) 88.§ (8) paragraph forms the basis for authorization accordingly for the Faculty of Architecture (hereinafter: Faculty) regarding the 2020/2021 academic year in agreement with the Faculty Student Representatives¹ as follows:

1. §

Scope of the Instruction

- 1) The material scope of this instruction covers all basic, undergraduate and master course works within the faculty.
- 2) The personal scope of this instruction applies to:
 - a) Study and Examination Regulations for foreign students according to 7/2017. (XI. 6.) rector's instruction (Code of Studies) for relevant persons;
 - b) All students enrolled at the University whether full-time, part-time, undergraduate or graduate students are covered by article Nftv. 39 § (1),
 - c) On termination of fulltime study status at the University applicants may only apply for the final examination, this applies to undergraduate and graduate students within the faculty of architecture.
 - d) All departments, teaching staff, researchers and educational organizations involved in the educational training sphere.

2. §

Registration period

- 1) General schedule, enrolment

Autumn semester registration period ²	2020. August 31 – September 4. (Monday to Friday)
Opening Ceremony for First Year students	2020. September 4. (Friday)
Enrolment for First Year students	Date to be determined by Central Academic Office (CAO)
Re-enrolment	2020. September 7-11. (during first week of study)
Spring semester registration period	2021. February 3-5. (Wednesday to Friday)

- 2) Registration (enrolment for active or passive semester in the Neptun)

Deadline for registration ³ Autumn semester	2020. September 4. (Friday)
Cancellation deadline ⁴ Autumn semester	2020. October 14. (Wednesday)
Subsequent activation deadline for Autumn semester	2020. September 20. (Sunday)
Deadline for registration ⁵ Spring semester	2021. February 5. (Friday)
Cancellation deadline ⁶ Spring semester	2021. March 14. (Sunday)

¹ Collective Rights to Regulate 2.§ (2) f)

² The registration period is set aside purely for enrollment, registration, finalization of course details and lessons, no lessons take place during this period.

³ TVSZ 57. § (3): If a student does not fulfill their obligations to register, that semester will be regarded as a passive semester, meaning their rights to study shall be suspended.

⁴ TVSZ 57. § (2),(6),(7): Withdrawal from an active semester will be considered a passive semester.

⁵ TVSZ 57. § (3): If a student does not fulfill their obligations to register, that semester will be regarded as a passive semester, meaning their rights to study shall be suspended.

⁶ TVSZ 57. § (2),(6),(7): Withdrawal from an active semester will be considered a passive semester.

Subsequent activation deadline for Spring semester	2021. February 21. (Sunday)
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2) Subject and Course registration

For: Undergraduate and Graduate students who have achieved an average grade of 3.7 for the Autumn semester	2020. July 2. (Thursday) 12:00-15:50
For: Undergraduate and Graduate students who have filled the Teachers' Evaluation for the Autumn semester	2020. July 2. (Thursday) 16:00-17:50
Pre-registration for Autumn semester	2020. July 2. (Thursday) 18:00
Last chance to register for Autumn semester	2020. September 14. (Monday)
Deadline for completion Autumn semester course-work	2020. November 29. (Sunday)
For: Undergraduate and Graduate students who have achieved an average grade of 3.7 for the Spring semester	2021. January 29. (Friday) 12:00-15:50
For: Undergraduate and Graduate students who have filled the Teachers' Evaluation for the Spring semester	2021. January 29. (Friday) 16:00-17:50
Pre-registration for Spring semester	2021. January 29. (Friday) 18:00
Last chance to register for Spring semester	2021. February 15. (Monday)
Deadline for completion of Spring semester course-work	2021. May 2. (Sunday)

3. § Study period

1) General schedule

Study period ⁷ Autumn semester	2020. September 7. (Monday) -December 11. (Friday)
Publication of performance schedule for Autumn semester	2020. September 11. (Friday)
Study period ⁸ Spring semester	2021. February 8. (Monday) - May 14. (Friday)
Publication of performance schedule for Spring semester	2021. February 12. (Friday)

- a) Final examinations must take place during the semester, note that each department should hold at least one examination during each semester. ⁹

⁷ TVSZ 112. § (1): During the lecture period assessments, corrections and re-submissions may only take place in accordance with the faculty as agreed by the Board of Studies.

⁸ TVSZ 112. § (1): During the lecture period assessments, corrections and re-submissions may only take place in accordance with the faculty as agreed by the Board of Studies.

⁹ TVSZ 117. § (2)

- b) Exam subjects which form prerequisites for consequent study subjects must be arranged during the first week of lecture period.
- c) Each department is responsible for individual examinations of candidates that have the right to study during given lecture period, further applies to candidates that are expected to re-submit the same.¹⁰

2) Schedule of the Preliminary Design Week and Draughting Week

Preliminary Design week Autumn semester	2020. October 19-22. (7 th academic week)
Preliminary Design Presentation (Diploma) Autumn semester	2020. October 19-22. (Monday to Friday)
Preliminary Design Presentation - Re-submission period (Diploma) Autumn semester	2020. November 2-6. (Monday to Friday)
Draughting Week Autumn semester	2020. December 7-11. (14 th academic week)
Last chance to submit practical works for evaluation of Autumn semester projects. Upper year students.	2020. December 7. (Monday) 12:00
Last chance to submit practical works for evaluation of Autumn semester projects. First year students.	2020. December 11. (Friday) 12:00
Last chance to submit practical works for evaluation of Autumn semester projects. All students (including diploma candidates).	2020. December 11. (Friday) 12:00
Preliminary Design week Spring semester	2021. March 22-26. (7 th academic week)
Preliminary Design Presentation (Diploma) Spring semester	2021. March 22-26. (Monday to Friday)
Preliminary Design Presentation - Re-submission period (Diploma) Spring semester	2021. April 8-14. (Thursday to Wednesday)
Draughting Week Spring semester	2021. May 10-14. (14 th academic week)
Last chance to submit practical works for evaluation of Spring semester projects. All students.	2021. May 10. (Monday) 12:00
Last chance to submit practical works for evaluation of Spring semester projects. All students (including diploma candidates).	2021. May 14. (Friday) 12:00

- a) Preliminary Design and Draughting Weeks are meant for elaboration of mid-term and final submission of projects
- b) There are no compulsory lessons during Preliminary Design and Draughting Weeks. Although these same classes might be made available for consultancy purposes on a non-mandatory basis.
- c) Preliminary Design and Draughting Weeks are for the purpose of assessment not for re-submission or corrections.
- d) Partial assessment of works undertaken during Preliminary Design and Draughting Weeks (presentation of drawings) must conform with the requirements of the Faculty Board of Studies

3) Educational breaks, holidays, substitute work days

BME Student day - University Sport's Day (usual timetable suspended)	2020. September 23. (Wednesday)
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¹⁰ TVSZ 117.§ (9)

Architectural Professional Day (usual timetable suspended)	2020. October 28. (Wednesday)
Academic Student Conference (usual timetable suspended)	2020. November 12. (Thursday)
Open Day (usual timetable suspended)	2020. November 27. (Friday)
Spring Break	2021. April 1-7. (Thursday to Wednesday)

National Holiday	2020. October 23. (Friday)
New Year's Eve	2021. January 1. (Friday)
National Holiday	2021. March 15. (Monday)
Good Friday	2021. April 2. (Friday)
Easter	2021. April 5. (Monday)
Pentecost	2021. May 24. (Monday)

Work day (re-submission period)	2020. December 12. (Saturday)
Holiday	2020. December 24. (Thursday)

4. § Late Completion Period

1) General Schedule

Late completion period ¹¹ autumn semester	2020. December 12. (Saturday) 2020. December 14-18. (Monday to Friday)
Final deadline for assessment of re-submissions ¹² autumn semester	2020. December 18. (Friday) 12:00
Late completion period ¹³ spring semester	2021. May 17-21. (Monday to Friday)
Final deadline for assessment of re-submissions ¹⁴ spring semester	2021. May 21. (Friday) 12:00

5. § Exam Periods

1) General Schedule

Exam Period ¹⁵ Autumn semester	2020. December 21 (Monday) - 2021 January 26 (Tuesday)
Exam registration's period starts Autumn semester	2020. December 8. (Tuesday) 18:00
Diploma submissions for defense Autumn semester (BSc candidates)	2020. December 18. (Friday)
Final Exam period starts Autumn semester (BSc candidates)	2021. January 5-7. (Tuesday-Thursday) -final exams: January 5. -diploma defenses: January 7.
Diploma submissions for defense Autumn semester (BSc candidates)	2021. January 11. (Monday)
Final Exam period (BSc candidates)	2021. January 27-February 2. (Wednesday to Tuesday) -final exams: January 27-29. -diploma defenses: January 29.-february 2.
Diploma submissions for defense Autumn semester (Integrated, MSc candidates)	2021. January 11. (Monday)
Diploma defense autumn semester (Integrated, MSc candidates)	2021 January 20-February 2. (Wednesday to Tuesday)
Exam Period ¹⁶ Spring semester	2021. May 25-June 21. (Tuesday to Monday)
Exam registration's period starts Spring semester	2021. May 11. (Tuesday) 18:00
Diploma submissions for defense Spring semester (BSc candidates)	2021. June 7. (Monday)

¹¹ The re-submission period is set aside for improvement and repetition of studies that are subject to re-appraisal, normal classes are suspended.

¹² During the re-submission period time aside for improvement and repetition of studies are subject approval by the Faculties Board of Studies.

¹³ During the re-submission period time aside for improvement and repetition are undertaken whilst normal classes are suspended.

¹⁴ During the re-submission period time aside for improvement and repetition of studies are subject approval by the Faculties Board of Studies.

¹⁵ TVSZ 117.§ (7): During the Exam Period, exams take place in accordance with the Faculties Board of Studies recommended schedule.

¹⁶ TVSZ 117.§ (7): During the Exam Period, exams take place in accordance with the Faculties Board of Studies recommended schedule.

Final Exam period Spring semester (BSc candidates)	2021. June 21-25. (Monday to Friday) -final exams: June 21-23. -diploma defenses: June 23-June 25.
Diploma submissions for defense Spring semester (Integrated, MSc candidates)	2021. June 7. (Monday)
Diploma defense Spring semester (Integrated, MSc candidates)	2021. June 21-July 2. (Monday to Friday)

- a) According to this instruction a minimum of 4 opportunities should be provided per semester for each subject to be presented for examination purposes.

4.§ Closing Remarks

- 1) The current Dean's Instruction is valid for the 2020/21 academic year taking effect as of the date undersigned.
- 2) This instruction has been issued under agreement with the Faculties Student Representatives.
- 3) The 1/2020.(I.29) Rector's guidance for the 2020/2021 academic year may result in modification to the Dean's Instructions.

Signed: Budapest, 2020. May 20.

György Alföldi DLA
Dean